**An Garda Síochána**

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**APPLICATION FORM**

**Office Use Only: Candidate ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**



Open Competition for Appointment to the position of

**Chef de Partie An Garda Síochána**

**At**

**Garda College**

An Garda Síochána is committed to a policy of equal opportunity.



Please complete this application form, accurately and comprehensively, providing as much information as possible on your relevant skills, competencies and experience. This form must be completed and sent, with the required documentation, by the closing date to the e-mail address[**CollegeHR@garda.ie**](mailto:CollegeHR@garda.ie)

**As all correspondence from Recruitment will be via email, it is your responsibility to ensure that the email account provided below on the application form is monitored.**

# SECTION 1: Personal Details

**Please type or write clearly using black ink**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home/mobile No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Correspondence address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(if different from above) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. **Essential Eligibility Requirements (tick as appropriate)** |
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| * **Two Years’ proven industry working experience as a Chef**  **Yes No**      * **Cookery Award Minimum level 6 on NFQ**  **Yes No**   (or equivalent) \*     * **Certificate in Management of Food Hygiene and/or HACCP**  **Yes No**   (or equivalent) \*  **When submitting this completed Application Form it is necessary for you to provide:**   * A clear copy of your Qualifications as detailed above (or equivalent) and relevant certificates of training/attainment. * A clear copy of your Driving Licence or Passport. *(For identification purposes)*   **Note\*** *Irish or Foreign qualification (deemed in a similar field of study) recognised as equivalent to the above qualifications on the Irish National Framework of Qualifications.*  Do not enclose original documents as they will not be returned.  **Failure to provide the required documentation will lead to disqualification from the competition**. |
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Additional documentation provided by the candidate such as curriculum vitae will ***not*** be considered as part of any short-listing process.

# SECTION 2: Educational Qualifications

Please list your education, training, qualifications and achievements which you feel are relevant to the post. Include relevant courses, which you are undertaking, or courses which did not lead to a qualification but which you feel are relevant to the post. If called to interview you may be required to provide evidence of these.

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| Name of school/college/university or training college | Course/Training Progamme | Qualification/Level Achieved | Date Achieved |
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# SECTION 3: Career History

Starting with your current role, please give details of current post/responsibilities and prior posts. Give the start date and the end date for each period of employment and include any breaks in employment.

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| **Title of Post** | **Length of time in post**  **Start Date End Date** | | **Details of post and responsibilities** |
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| 1. Please detail your specific experience in working in a kitchen in a restaurant or hotel of the highest level. |
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| 1. Please detail your experience of record keeping, ordering etc. |
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| 1. Please outline your experience and awareness of health and safety at any establishment in which you worked. |
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| Please detail your experience in management of Food Hygiene and HACCP. |
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1. References – Please provide details in full of two referees who should be previous or present employers or, if it is not possible for you to nominate employer referees, people who have formally supervised your work or training. Referees should not be related to you or be An Garda Síochána present or former employees. An Garda Síochána will only contact referees upon consideration of an offer of appointment.

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| --- | --- |
| Name: | Name: |
| Address: | Address: |
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|  |  |
| Contact No: | Contact No: |
| Email: | Email: |

# SECTION 6: Candidate Declaration

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| **Open Competition for Appointment to the position of**  **Chef de Partie in The Garda College**  **CANDIDATE DECLARATION**  I wish to apply for the post of Chef de Partie in An Garda Síochána.  I declare that the information contained in this application form is true and complete. I  understand that if it is subsequently discovered that any statement is false or misleading I  could be disqualified from the selection process.  I have read and fully understand the eligibility criteria and confirm that I satisfy all requirements.  Signature:  Print Name:  Date:  All parts of the application form must be completed in Word document format and submitted by **17:00 on Friday, 1st April, 2022** by way of email to [College.HR@garda.ie](mailto:College.HR@garda.ie) with subject heading:  **Chef de Partie** |

**General Data Protection Regulation (GDPR) & Data Protection Act, 2018.**

Personal data provided by candidates shall only be processed for the purposes specified in this document, and within a clearly defined lawful basis under the (EU) General Data Protection Regulation (GDPR) ((EU)2016/679) and the Data Protection Acts 1988/2018.

All necessary measures will be put in place to ensure personal data is kept safe and secure, and only relevant personal data will be processed. Personal data will be retained for no longer than is necessary to achieve the purpose for which it has been obtained.