

## **Police Certificates - Frequently Asked Questions:**

### **Q. What are Police Certificates issued for?**

A. Foreign Consular Authorities, Foreign Visas & Establishing a Business in another EU State.

### **Q. How do I submit an application?**

A. You should submit a completed application form accompanied by a certified copy of your passport, driving licence or similar for identification purposes and proof of address and or previous addresses by post.

### **Q. Where do I make an application?**

A. Superintendent and/or Assistant Principal Officer within the Division where the relevant applicant resides, or formerly resided, in the Republic of Ireland

### **Q. If I reside in Northern Ireland, can I apply for a Police Certificate in the Republic of Ireland?**

A. No, it is suggested you contact your local Police Service of Northern Ireland (P.S.N.I) station for further information regarding the process in Northern Ireland.

### **Q. Are Police Certificates the same as Garda Vetting?**

A. No, a Police Certificate CANNOT be construed as Garda Vetting, a security clearance or a character reference. Garda vetting is not conducted for persons on an individual basis. It is only conducted in respect of personnel working in full-time, part-time, voluntary or in a student placement capacity in a position in an organisation, through which they have unsupervised access to children and/or vulnerable adults. Garda vetting application forms can only be obtained from an organisation registered with the Garda Central Vetting Unit to vet its prospective employees.

### **Q. Is there a charge for making an application?**

A. No, the Police Certificate is issued free of charge and will take approximately three weeks to process.