

An Garda Síochána

Oifig Saorála Faisnéise
An Garda Síochána
Teach áth Luimnigh
Lárionad Gnó Udáras Forbartha Tionscail
Baile Sheáin
An Uaimh
Contae na Mí
C15 DR90



Freedom of Information Office
An Garda Síochána
Athlumney House
IDA Business Park
Johnstown
Navan
Co Meath
C15 DR90

Teileafón/Tel: (046) 9036350

Láithreán Gréasain/Website: www.garda.ie

Bí linn/Join us  

Riomh-phoist/Email: foi@garda.ie

Mr Fiach Kelly
Political Correspondent
The Irish Times,

Re: Freedom of Information Request FOI-000021-2017 **Request Partially Granted**

Dear Mr. Kelly,

I refer to your request dated and received on 19th January 2017 which you have made under the Freedom of Information Act 2014 (FOI Act) for records held by An Garda Síochána.

Part 1(n) of Schedule 1 of the FOI Act states that An Garda Síochána is listed as a partially included agency “*insofar as it relates to administrative records relating to human resources, or finance or procurement matters*”. Therefore, only administrative records that relate to human resources, finance or procurement shall be considered. Records that relate to the functions and management of the organisation are restricted.

Your request sought:

Records of all contracts entered into by An Garda Síochána — particularly the office of the Garda Commissioner - with the Communications Clinic since March 2014.

**Please include all correspondence — including emails, letters, records of phone calls, text messages, whatsapp and other social media messages, emails sent from private accounts, etc — between the Garda Commissioner and her office and the Communications Clinic since March 2014.*

**Please also include a full breakdown of services rendered by the Communications Clinic for An Garda Síochána and the Garda Commissioner, as well as a full breakdown of the costs of such services, including invoices etc.*

I wish to inform you that I have decided to partially grant your request on 23rd February 2017.

The purpose of this letter is to explain my decision.

1. Findings, particulars and reasons for decision

An Garda Síochána awarded a contract, after a public procurement competition, to The Communications Clinic in respect of *Media Training for Personnel in An Garda Síochána* and the contract was signed on the 30th September 2015. The media training programme for Senior Officers and Managers enables An Garda Síochána to provide more spokespeople to the media in order to keep the public informed about how An Garda Síochána prevents and tackles crime. Under this training programme over 100 senior officers and managers have received media training. This has also seen The Communications Clinic provide advice on communication initiatives.

I advise that I am refusing the first of your request seeking records in relation to contracts with the Communications Clinic pursuant to section 15(1)(i)(i) which states:

15. (1) A head to whom an FOI request is made may refuse to grant the request where –

(i). the request relates to records already released, either to the same or a previous requester where –

(i) the records are available to the requestor concerned

I advise that this contract was subject to a previous Freedom of Information request (FOI-000180-2016). An Garda Síochána publishes all decisions made on requests for non-personal information, including the full decision letter, on its website. The relevant decision and released records are available at the following link: <http://www.garda.ie/Controller.aspx?Page=16976>.

With regard the second part of your request seeking “*all correspondence ... between the Garda Commissioner and her office and the Communications Clinic since March 2014.*”

Your request was forwarded to the Office of the Commissioner on receipt to carry out searches for all correspondence to and from The Communications Clinic. These searches included both electronic and paper records, the Commissioner’s mobile phone and email accounts. The following key words were used in the searches; Communications Clinic; Finance; Procurement; Human Resources; funding; expenditure; request for tender; RFT; OGP; staff; personnel; recruitment and members. I advise that no records were found.

I am therefore refusing this part of your request subject to section 15(1)(a) of the FOI Act.

Refusal on administrative grounds to grant FOI requests

15. (1) A head to whom an FOI request is made may refuse to grant the request where—

(a) the record concerned does not exist or cannot be found after all reasonable steps to ascertain its whereabouts have been taken,

I am partially granting your request for “*a full breakdown of the costs of such services, including invoices etc*” under section 36(1)(b) & (c) which states:

Commercially sensitive information

36. (1) Subject to subsection (2), a head shall refuse to grant an FOI request if the record concerned contains—

- (b) *financial, commercial, scientific or technical or other information whose disclosure could reasonably be expected to result in a material financial loss or gain to the person to whom the information relates, or could prejudice the competitive position of that person in the conduct of his or her profession or business or otherwise in his or her occupation, or***
- (c) *information whose disclosure could prejudice the conduct or outcome of contractual or other negotiations of the person to whom the information relates.***

I am of the view that the release of the complete invoices detailing the services provided and fees charged would disclose The Communications Clinic's pricing structure. The pricing structure of The Communications Clinic with regard to the services provided to An Garda Síochána is not known to their competitors or the public in general. If the complete records were made available to you, it is reasonable to expect that it would prejudice the ability of The Communications Clinic to compete in other contracts or negotiations in the future.

I am conscious of the fact that records disclosed under the provisions of the FOI Act are considered a release to the world at large and not just the individual requesting the information.

In addition the publication of such information could reasonably be expected to result in a material financial loss by The Communications Clinic as it could prejudice their competitive position in the conduct of their business. The publication of the services provided with the fees charged into the public domain could also reasonably be expected to assist competitors by giving them competitive advantage when seeking the same media contracts as The Communications Clinic. In addition the current customers may become aware of a difference in fees being applied by The Communications Clinic which could in turn prejudice any current or future negotiations with these customers.

With regard to your request I draw your attention to a recent Office of Information Commissioner decision titled: Mr X and University College Cork (UCC) (FOI Act 2014) case number: 150444. This particular case is relevant as the competitive position of a commercial entity was considered under section 36(1)(b) of the FOI Act.

Public Interest Test

There is a Public Interest Test associated with section 36 of the FOI Act whereby my decision must be made having fully considered the public interest relevant to this request.

I have considered the public interest issues which arise in this case and have taken account of the following factors in favour of release:

- Ensuring openness and transparency of organisational functions to the greatest possible extent.
- The public interest in members of the public exercising their rights under the FOI Act.

- That there is more than just a transitory interest by the public in this information being released.
- The right to commercial confidentiality is outweighed by the needs of the public regarding the expenditure of public funds by a public body.

In considering the public interest factors which favour withholding the records I have taken account of the following:

- Allowing a public body to hold commercial information without undue access by members of the public.
- The best course of action which is in the public interest with regard to these records.
- That An Garda Síochána can conduct its business with external contractors in a confidential manner.
- That there is a reasonable and implied expectation by contractors that financial information pertaining to services provided will be held in a confidential manner.
- That there is no overriding public interest that outweighs the right to privacy by an individual or in this case the financial activities of a service provider.

Having balanced the public interest factors both for and against the release, I decided that the public interest in preserving the information and the reasonable expectation that information can be maintained by An Garda Síochána without prejudicing future financial endeavors by external service providers outweighs the public interest which would be served were the records released to you.

I am therefore granting you copies of The Communications Clinic's invoices in redacted form.

2. Right of Appeal

In the event that you are not happy with this decision you may seek an Internal Review by writing to the address below and quoting reference number **FOI-000021-2017**.

Freedom of Information Office, An Garda Síochána, Athlumney House, IDA Business Park, Johnstown, Navan, Co. Meath. C15 DR90.

Please note that a fee applies. This fee has been set at €30 (€10 for a Medical Card holder). Payment should be made by way of bank draft, money order, postal order or personal cheque, and made payable to Accountant, Garda Finance Directorate, Garda Headquarters, Phoenix Park, Dublin 8.

Payment can be made by electronic means, using the following details:

Account Name: Garda Síochána Finance Section Public Bank Account
Account Number: 10026896
Sort Code: 900017
IBAN: IE86B0F190001710026896
BIC: BOFIE2D

You must ensure that your FOI reference number (FOI-0000021-2017.) is included in the payment details.


You should submit your request for an Internal Review within 4 weeks from the date of this notification. The review will involve a complete reconsideration of the matter by a more senior member of An Garda Síochána and the decision will be communicated to you within 3 weeks. The making of a late appeal may be permitted in appropriate circumstances.

Please be advised that An Garda Síochána replies under Freedom of Information may be released in to the public domain via our website at www.garda.ie.

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Should you have any questions or concerns regarding the above, please contact me by telephone at (046) 9036350.

Yours sincerely,

 SUPERINTENDENT.
HELEN DEELY.
FREEDOM OF INFORMATION OFFICER.

27th FEBRUARY 2017

Page No	Description of document	Deletions	Relevant Section of FOI Acts	Reason for decision	Person(s) Consulted	Objections Yes/No	Decision Maker's decision
1	Invoice 4883	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
2 - 3	Invoice 6374	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
4 - 5	Invoice 6343	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
6	Invoice 6309	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
7	Invoice 6708	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
8	Invoice 6788	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
9	Invoice 6968	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
10	Invoice 6991	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
11	Invoice 7005	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
12	Invoice 7165	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
13	Invoice 6795	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
14	Invoice 6929	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
15	Invoice 6932	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
16 - 17	Invoice 6569	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
18	Invoice 6759	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
19	Invoice 6777	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
20	Invoice 7117	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
21	Invoice 7291	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
22	Invoice 7391	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
23	Invoice 7392	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
24	Invoice 7038	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
25	Invoice 7172	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
26	Invoice 7204	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
27	Invoice 7296	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
28	Invoice 7515	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
29	Invoice 7467	Item Details	Section 36.(1)	Commercially Sensitive Information			Partially Granted
Total number of pages					29		
Total number of pages for full release					0		
Total number of pages for partial release					29		
Total number of pages being withheld					0		



Sales Invoice

Garda Headquarter
Phoenix Park
D8

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975

Invoice No:	4883
A/C No:	3073
Inv. Date:	Jul 31 2014
Due Date:	Aug 30 2014
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net	
-- NON PR	Communications Skills Training			0.00 %	€800.00	
VAT Analysis					Net Total	€800.00
Net	Rate	VAT		VAT		€0.00
€800.00	0.00 %	€0.00		Invoice Total		€800.00

PLEASE QUOTE INVOICE NUMBER ON ALL REMITTANCES.

Bank of Ireland Dundrum, Dublin 14, Ireland

Total Invoiced	€800.00
Amount Enclosed	



Sales Invoice

Garda Press Office
 Garda Headquarter
 Phoenix Park
 D8
 Contact: Mr Andrew McLindon

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975

Invoice No:	6374
A/C No:	3073
Inv. Date:	Dec 10 2015
Due Date:	Jan 9 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training [REDACTED]			0.00 %	€1,625.00
-- NON PR	Media Skills Training [REDACTED]			0.00 %	€1,300.00
-- NON PR	Media Skills Training [REDACTED]			0.00 %	€2,925.00



Sales Invoice

Garda Press Office
 Garda Headquarter
 Phoenix Park
 D8
 Contact: Mr Andrew McLindon

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S

Invoice No: 6374
 A/C No: 3073
 Inv. Date: Dec 10 2015
 Due Date: Jan 9 2016
 Order Ref:
 Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training			0.00 %	€1,300.00

VAT Analysis			Net Total	€7,150.00
Net	Rate	VAT	VAT	€0.00
€7,150.00	0.00 %	€0.00	Invoice Total	€7,150.00

PLEASE QUOTE INVOICE NUMBER ON ALL REMITTANCES.

Bank of Ireland Dundrum, Dublin 14, Ireland



Total Invoiced €7,150.00
 Amount Enclosed



Sales Invoice

Garda Press Office
 Garda Headquarter
 Phoenix Park
 D8
 Contact: Mr Andrew McLindon

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975

Invoice No:	6343
A/C No:	3073
Inv. Date:	Nov 30 2015
Due Date:	Dec 30 2015
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training			0.00 %	€975.00
-- NON PR	Media Skills Training			0.00 %	€1,625.00



Sales Invoice

Garda Press Office
 Garda Headquarter
 Phoenix Park
 D8
 Contact: Mr Andrew McLindon

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S

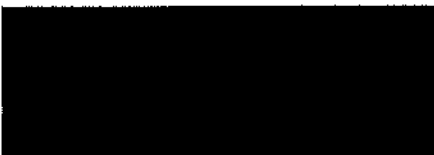
Invoice No:	6343
A/C No:	3073
Inv. Date:	Nov 30 2015
Due Date:	Dec 30 2015
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
NOTE				0.00 %	€0.00

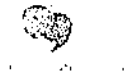
VAT Analysis			Net Total	€2,600.00
Net	Rate	VAT	VAT	€0.00
€0.00	0.00 %	€0.00	Invoice Total	€2,600.00
€2,600.00	0.00 %	€0.00		

PLEASE QUOTE INVOICE NUMBER ON ALL REMITTANCES.

Bank of Ireland Dundrum, Dublin 14, Ireland



Total Invoiced	€2,600.00
Amount Enclosed	



Sales Invoice

Garda Headquarter
Phoenix Park
DB

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975

Invoice No: 6309
A/C No: 3073
Inv. Date: Nov 27 2015
Due Date: Dec 27 2015
Order Ref:
Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training. [REDACTED]			0.00 %	€650.00
NOTE	[REDACTED]			0.00 %	€0.00

VAT Analysis			Net Total
Net	Rate	VAT	VAT
€0.00	0.00 %	€0.00	€0.00
€650.00	0.00 %	€0.00	Invoice Total €650.00

PLEASE QUOTE INVOICE NUMBER ON ALL REMITTANCES.

Bank of Ireland Dundrum, Dublin 14, Ireland



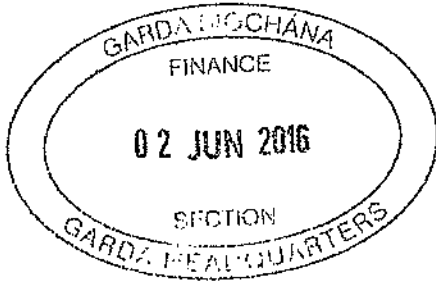
Total Invoiced €650.00
Amount Enclosed

Sales Invoice

M. Kelly 2/6/16

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S



Invoice No: 6708
 A/C No: 3768
 Inv. Date: Feb 23 2016
 Due Date: Mar 24 2016
 Order Ref:
 Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training			23.00 %	€300.00
-- NON PR	Media Skills Training			23.00 %	€1,200.00
-- NON PR	Media Skills Training			23.00 %	€2,700.00
-- NON PR	Mileage Dublin to Garda College - Return 142*2* €0.5907 = €167.75	1.00	€167.75	23.00 %	€167.75
NOTE				0.00 %	€0.00

VAT Analysis			Net Total
Net	Rate	VAT	
€0.00	0.00 %	€0.00	€4,367.75
€4,367.75	23.00 %	€1,004.58	€5,372.33

Please quote Invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



Kelly

An Garda Síochána
Payment Authorisation
 Date Invoice Recd: 2.6.16 PSWT Y/N: NO
 Purchase Order No: 153695 Receipt No: 166680
 Currency: Prepared By: K. Kelly
 Signatures: *[Signature]*
 Total Invoiced: €5,372.33
 Amount Enclosed:

Shared Services Centre
 Supplier Number:
 Voucher Number:
 Entered By: Date:
 Exchange Rate:

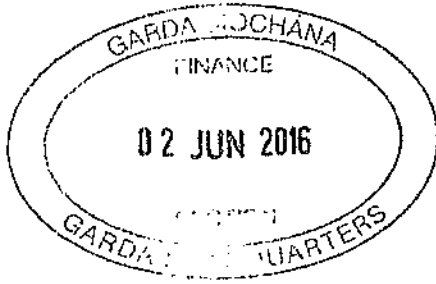
GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 26 MAY 2016
[Signature]
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Sales Invoice

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975

Handwritten signature/initials
 16



Invoice No:	6788
A/C No:	3768
Inv. Date:	29 Feb 2016
Currency:	EUR
Ext Ref:	[Redacted]

Item Description	VAT Rate	Net
Media Skills Training	23.00%	€1,500.00

VAT Analysis

Net	Rate	VAT
€1,500.00	23.00 %	€345.00

Net Total	€1,500.00
VAT	€345.00
Invoice Total	€1,845.00

An Garda Síochána
 Payment Authorisation
 Data Invoice Recd: 21.6.16 PSWT Y/N: NO
 Purchase Order No: 15369 Receipt No: 16681
 Currency: EUR Prepared By: K. PARK
 Signature: *[Handwritten Signature]*

Shared Services Centre
 Supplier Number:
 Voucher Number:
 Entered By: Date:
 Exchange Rate:

Total Now Due	€1,845.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.

BACS By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 26 MAY 2016
 Head
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

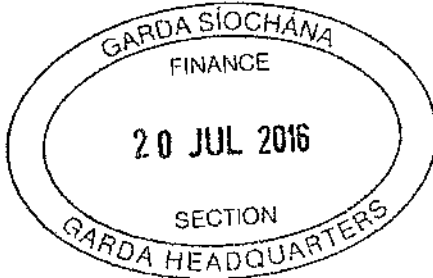


Sales Invoice

Handwritten signature and date: 21/7/16

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No:	6968
A/C No:	3768
Inv. Date:	28 Apr 2016
Currency:	EUR
Ext Ref:	

Item Description	VAT Rate	Net
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Media Skills.	23.00%	€2,700.00
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VAT Analysis

Net	Rate	VAT
€2,700.00	23.00 %	€621.00

Net Total	€2,700.00
VAT	€621.00
Invoice Total	€3,321.00

2016
 2016
Handwritten signature

Total Now Due €3,321.00
Amount Enclosed

Your Payment Terms: 30 Days - Important; Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.



By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank

An Garda Síochána
Payment Authorisation

Date Invoice Recd: 20.7.16 PSWT Y/N: NO
 Purchase Order No: 15347 Receipt No: 168613
 Currency: Euro Prepared By: K. Wick
 Signature: *Handwritten signature*

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By:
 Exchange Rate: Date:/..../..

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 15 JUL 2016
Handwritten signature
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

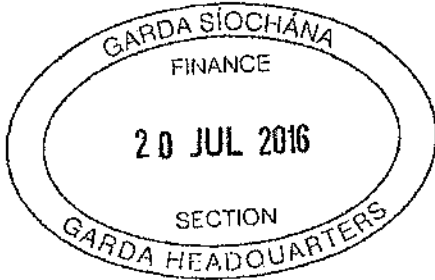


Sales Invoice

Handwritten signature

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S



Invoice No.	6991
A/C No.	3768
Inv. Date	Apr 27 2016
Due Date	May 27 2016
Order Ref.	
Currency	EUR
Exc. Ref.	

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills			23.00 %	€3,000.00
-- NON PR	Mileage 284km @ €0.5907 p/km	1.00	€167.76	23.00 %	€167.76
NOTE				0.00 %	€0.00

VAT Analysis

Net	Rate	VAT
€0.00	0.00 %	€0.00
€3,167.76	23.00 %	€728.58

Net Total	€3,167.76
VAT	€728.58
Invoice Total	€3,896.34

Please quote Invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland

2016
 2016
Handwritten signature

Total Invoiced	€3,896.34
Amount Enclosed	

An Garda Síochána
Payment Authorisation
 Date Invoice Recd: 2017.1.16 PSWT Y/N: WD
 Purchase Order No: 153468 Receipt No: 768613
 Currency: Prepared By: H. Hill
 Signature: *Handwritten signature*

Shared Services Centre
 Supplier Number:
 Voucher Number:
 Entered By: Date:
 Exchange Rate:

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 15 JUL 2016
Handwritten signature
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

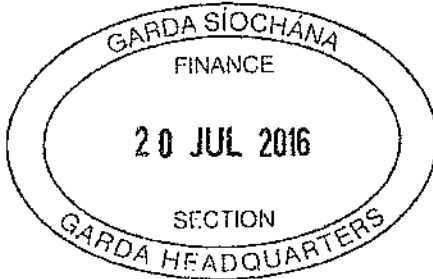


Sales Invoice

Handwritten initials and date: HJ 21/7/16

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975



Invoice No:	7005
A/C No:	3768
Inv. Date:	12 May 2016
Currency:	EUR
Ext Ref:	[REDACTED]

Item Description	VAT Rate	Net
Media Training	23.00%	€4,500.00

VAT Analysis		
Net	Rate	VAT
€4,500.00	23.00 %	€1,035.00

Net Total	€4,500.00
VAT	€1,035.00
Invoice Total	€5,535.00

Handwritten notes:
COPY
2016
Handwritten signature

Total Now Due	€5,535.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.

BACS By Bankers' Automated Clearing Services - Bank Details:
The Communications Clinic Ltd
Bank of Ireland
Dundrum, Dublin 14, Ireland Bank [REDACTED]

An Garda Síochána
Payment Authorisation
Date Invoice Recd: 20/7/16 PSWT Y/N: *no*
Purchase Order No: 125450 Receipt No: 168614
Currency: Euro Prepared By: *H. K. Rice*
Signature: *Handwritten signature*
Shared Services Centre
Supplier Number:
Voucher Number:
Entered By:
Exchange Rate: Date:

GARDA SÍOCHÁNA
PRESS & PUBLIC RELATIONS OFFICE
15 JUL 2016
Handwritten signature
HEADQUARTERS, PHOENIX PARK
DUBLIN 8



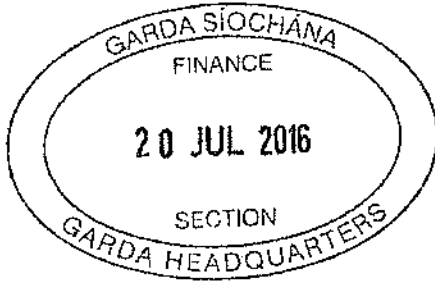
An Garda Síochána

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

Sales Invoice

Handwritten signature and date: 21/7/16

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975



Invoice No:	7165
A/C No:	3768
Inv. Date:	12 Jul 2016
Currency:	EUR
Ext Ref:	[REDACTED]

Item Description	VAT Rate	Net
Media skills training	23.00%	€3,600.00

VAT Analysis

Net	Rate	VAT
€3,600.00	23.00 %	€828.00

Net Total	€3,600.00
VAT	€828.00
Invoice Total	€4,428.00

Handwritten signature and date: 2016

Total Now Due	€4,428.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.



By Bankers' Automated Clearing Services - Bank Details:
The Communications Clinic Ltd
Bank of Ireland
Dundrum, Dublin 14, Ireland Bank: [REDACTED]

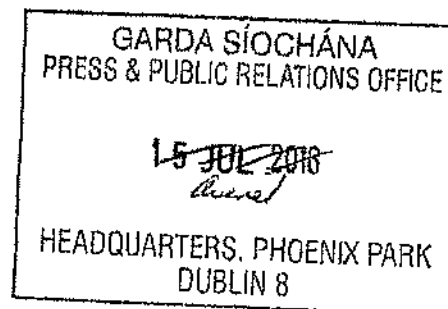
An Garda Síochána

Payment Authorisation

Date Invoice Recd: 20.7.16 PSWT Y/N: NO Receipt No: 168615
Purchase Order No: 155451 Prepared By: [REDACTED]
Currency: EUR Signature: [REDACTED]

Shared Services Centre

Supplier Number:
Voucher Number:
Entered By: Date:
Exchange Rate:





An Garda Síochána

Garda Headquarters

Phoenix Park

Dublin 8

Telephone: 01 6662039

Sales Invoice

The Communications Clinic Ltd

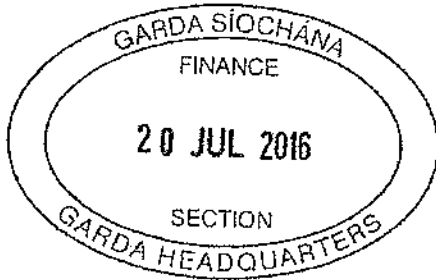
The Old Synagogue, No.37 Adelaide Road

Dublin 2

Telephone: 01 6449700

Email: info@communicationsclinic.ie

VAT No.: 64045975



Invoice No:	6795
A/C No:	3768
Inv. Date:	08 Mar 2016
Currency:	EUR
Ext. Ref:	

Item Description	VAT Rate	Net
Media Skills	23.00%	€2,100.00

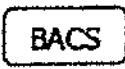
VAT Analysis		
Net	Rate	VAT
€2,100.00	23.00 %	€483.00

Net Total	€2,100.00
VAT	€483.00
Invoice Total	€2,583.00

20 JUL 2016

Total Now Due	€2,583.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.



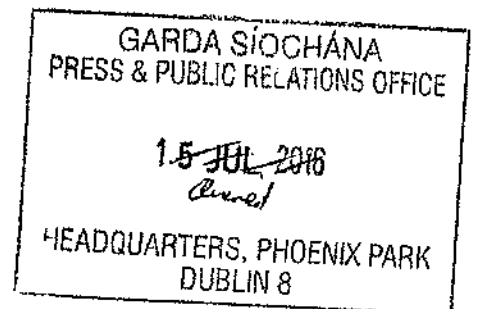
By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank

An Garda Síochána Payment Authorisation

Date Invoice Recd: 20.7.16 PSWT Y/N: No
 Purchase Order No: 133452 Receipt No: 168616
 Currency: Euro Prepared By: W. Mills
 Signature:

Shared Services Centre

Supplier Number.....
 Voucher Number.....
 Entered By:.....
 Exchange Rate:..... Date: / /



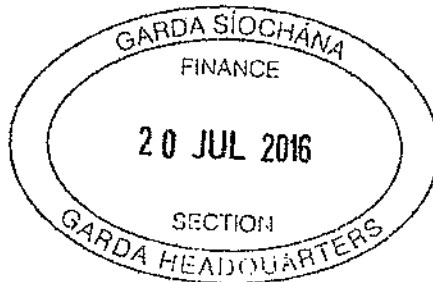


Sales Invoice

Handwritten signature

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: Info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No:	6929
A/C No:	3768
Inv. Date:	19 Apr 2016
Currency:	EUR
Ext Ref:	

Item Description	VAT Rate	Net
Media Skills. [Redacted]	23.00%	€300.00

VAT Analysis

Net	Rate	VAT
€300.00	23.00 %	€69.00

Net Total	€300.00 ✓
VAT	€69.00
Invoice Total	€369.00 ✓

2016
Handwritten signature

Total Now Due	€369.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.

BACS By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank
 [Redacted]

An Garda Síochána
Payment Authorisation
 Date Invoice Recd: 2017/1/16 PSWT Y/N: No
 Purchase Order No: 155453 Receipt No: 115617
 Currency: EUR Prepared By: L. Hill
 Signature: *[Handwritten Signature]*

GARDÁ SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 15 JUL 2016
Barnd
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Supplier Number.....
 Voucher Number.....
 Entered By:..... Date:.....
 Exchange Rate:.....



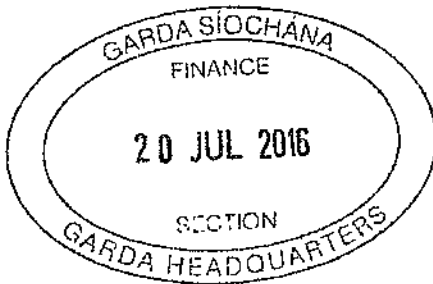
An Garda Síochána

Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

Sales Invoice

Handwritten signature
15/7/16

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 6404597S



Invoice No:	6932
A/C No:	3768
Inv. Date:	Apr 13 2016
Due Date:	May 13 2016
Order Ref:	
Currency:	EUR
Ext Ref:	

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training, [REDACTED]	1.00	€900.00	23.00 %	€900.00
-- NON PR	[REDACTED]	1.00	€640.00	23.00 %	€640.00
NOTE	[REDACTED]			0.00 %	€0.00

VAT Analysis

Net	Rate	VAT
€0.00	0.00 %	€0.00
€1,540.00	23.00 %	€354.20

Net Total	€1,540.00
VAT	€354.20
Invoice Total	€1,894.20

Please quote invoice number on all remittances.
Bank of Ireland Dundrum, Dublin 14, Ireland

Handwritten signature



An Garda Síochána

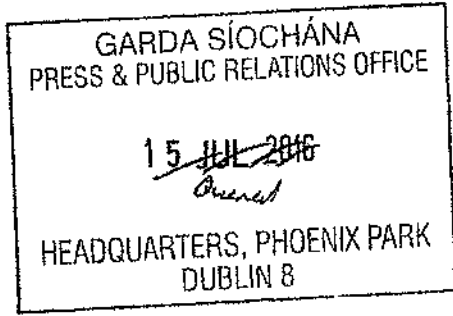
Payment Authorisation

Date Invoice Recd: 20/7/16 PSWT Y/N: NO Receipt No: 168618
Purchase Order No: 155459 Currency: Euro Prepared By: K. Hill
Signature: *[Handwritten Signature]*

Shared Services Centre

Supplier Number:
Voucher Number:
Entered By:
Exchange Rate: Date:/...../.....

Total Invoiced	€1,894.20
Amount Enclosed	

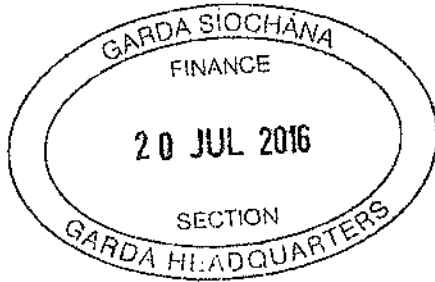


Sales Invoice

Approved
[Signature]
17/2/16

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 6404597S



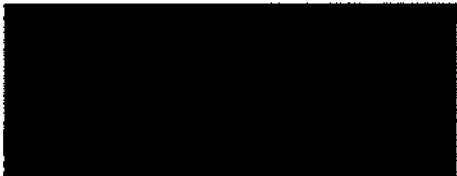
Invoice No:	6569
A/C No:	3768
Inv. Date:	Feb 17 2016
Due Date:	Mar 18 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
NOTE	[REDACTED]			0.00 %	€0.00

VAT Analysis			Net Total	€18,635.17
Net	Rate	VAT	VAT	€4,286.09
€0.00	0.00 %	€0.00	Invoice Total	€22,921.26
€18,635.17	23.00 %	€4,286.09		

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



[Handwritten Signature]

Total Invoiced	€22,921.26
Amount Enclosed	

An Garda Síochána

Payment Authorisation

Date Invoice Recd: *20/7/16* PSWT Y/N: *NO*
 Purchase Order No: *155455* Receipt No: *168617*
 Currency: *EUR* Prepared By: *K. O'Leary*
 Signature: *[Signature]*

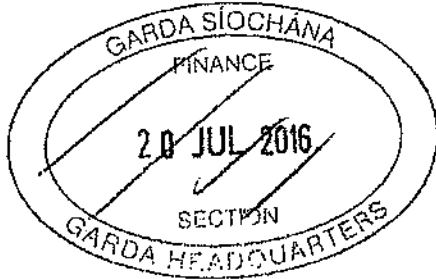
Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By:
 Exchange Rate: Date:/..../..

Sales Invoice

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No:	6569
A/C No:	3768
Iny. Date:	Feb 17 2016
Due Date:	Mar 18 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training [REDACTED]		€18,300.00	23.00 %	€18,300.00
-THP	PLUS Mileage: Templemore to Dublin 20th & 27th January 2016 142KM x 4 x 0.5907 = €335.176	1.00	€335.17	23.00 %	€335.17

[Handwritten signature]
 2016

An Garda Síochána
Payment Authorisation

Date Invoice Recd: PSWT Y/N
 Purchase Order No: Receipt No:
 Currency: Prepared By:
 Signature:

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By: Date:
 Exchange Rate:

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE

14 JUL 2016

HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

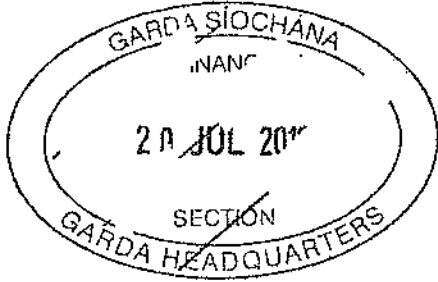


Sales Invoice

Handwritten signature/initials

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No:	6759
A/C No:	3768
Inv. Date:	22 Mar 2016
Currency:	EUR
Ext Ref:	

Item Description	VAT Rate	Net
Media Skills Training	23.00%	€1,800.00

VAT Analysis

Net	Rate	VAT
€1,800.00	23.00 %	€414.00

Net Total	€1,800.00
VAT	€414.00
Invoice Total	€2,214.00

Handwritten signature and date: 22/3/2016

Total Now Due	€2,214.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.

BACS
 By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank

An Garda Síochána
 Pay Authorisation
 Recd: 20 7.1.16 PSWT NO
 Order # 182956 Receipt No. 168620
 Prepared By: K. A. K.
 Signature: [Signature]
 Services Cent
 Supplier Number
 Order Number
 Entered By
 Exchange Rate
 Date

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 15 JUL 2016
 [Signature]
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

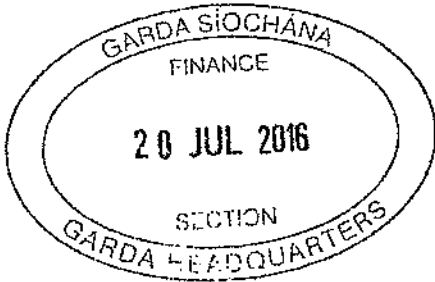


Sales Invoice

Handwritten signature and date: 11/3/16

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 6404597S



Invoice No:	6777
A/C No:	3768
Inv. Date:	11 Mar 2016
Currency:	EUR
Ext. Ref:	

Item Description	VAT Rate	Net
Media Skills Plus mileage Adelaide Road to Galway return 418 * 0.5907 = 246.91	23.00%	€4,446.91

VAT Analysis

Net	Rate	VAT
€4,446.91	23.00 %	€1,022.79

Net Total	€4,446.91
VAT	€1,022.79
Invoice Total	€5,469.70

Total Now Due €5,469.70
Amount Enclosed

Handwritten signature

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.



By Bankers' Automated Clearing Services - Bank Details:
The Communications Clinic Ltd
Bank of Ireland
Dundrum, Dublin 14, Ireland Bank

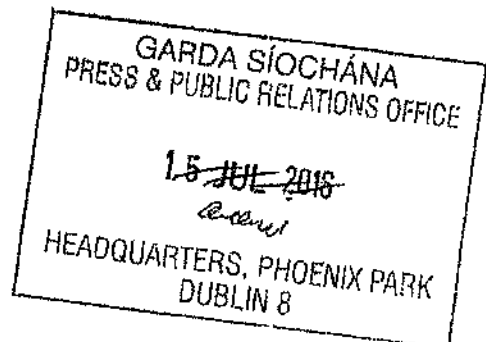
An Garda Síochána

Payment Authorisation

Date Invoice Recd: 20.7.16 PSWT Y/N: NO
Purchase Order No: 155457 Receipt No: 11861
Currency: Euro Prepared By: K. O'Neil
Signature: *Handwritten signature*

Shared Services Centre

Supplier Number.....
Voucher Number.....
Entered By:..... Date:.....
Exchange Rate:.....



Sales Invoice

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No:	7117
A/C No:	3768
Inv. Date:	05 Jul 2016
Currency:	EUR
Ext Ref:	

Item Description	VAT Rate	Net
Media Skills Training	23.00%	€4,200.00

VAT Analysis

Net	Rate	VAT
€4,200.00	23.00 %	€966.00

Net Total	€4,200.00
VAT	€966.00
Invoice Total	€5,166.00

2016
 Handwritten signature

Total Now Due	€5,166.00
Amount Enclosed	

Your Payment Terms: 30 Days - Important: Please quote invoice number on all remittances. Please send a remittance advice with all EFT Payments.

BACS By Bankers' Automated Clearing Services - Bank Details:
 The Communications Clinic Ltd
 Bank of Ireland
 Dundrum, Dublin 14, Ireland Bank

An Garda Síochána
 Payment Authorisation

Date Invoice Recd: 20.7.16 PSWT Y/N: PSWT
 Purchase Order No: 133458 Receipt No: 168672
 Currency: Prepared By: V.R.P.
 Signature: [Handwritten Signature]

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By:
 Exchange Rate: Date:

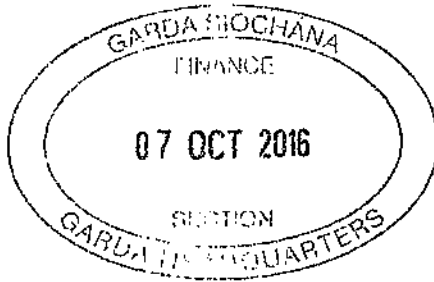
GARDÁ SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 - 7 JUL 2016
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Sales Invoice

Handwritten initials and date: 10/10/16

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975



Invoice No: 7291
 A/C No: 3768
 Inv. Date: Aug 26 2016
 Due Date: Sep 25 2016
 Order Ref:
 Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training		€2,700.00	23.00 %	€2,700.00
-- NON PR	Media Skills Training		€300.00	23.00 %	€300.00
-- NON PR	Media Skills Training		€900.00	23.00 %	€900.00

VAT Analysis

Net	Rate	VAT
€3,900.00	23.00 %	€897.00

Net Total: €3,900.00
 VAT: €897.00
 Invoice Total: €4,797.00

Please quote invoice number on all remittances.
 Bank of Ireland Dundrum, Dublin 14, Ireland

An Garda Síochána

Payment Authorisation

Date Invoice Recd: 7.10.16, PSWT Y/N: NO
 Purchase Order No: 158442, Receipt No: 171264
 Currency: Euro, Prepared By: K. Rice
 Signature: *[Handwritten Signature]*

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By:
 Exchange Rate: Date:

Total Invoiced: €4,797.00
 Amount Enclosed

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE

 - 4 OCT 2016

 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

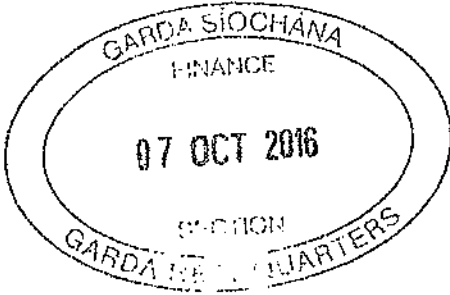
Handwritten signature

Sales Invoice

Handwritten signature and date: 10/10/16

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S



Invoice No: 7391
 A/C No: 3768
 Inv. Date: Sep 30 2016
 Due Date: Oct 30 2016
 Order Ref:
 Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
- NON PR	Media Skills Training		€1,200.00	23.00 %	€1,200.00
				0.00 %	€0.00

NOTE

VAT Analysis		
Net	Rate	VAT
€0.00	0.00 %	€0.00
€1,200.00	23.00 %	€276.00

Net Total: €1,200.00
 VAT: €276.00
Invoice Total: €1,476.00

Please quote invoice number on all remittances.
 Bank of Ireland Dundrum, Dublin 14, Ireland

**An Garda Síochána
 Payment Authorisation**

Date Invoice Recd: 7.10.16 PSWT Y/N: NO
 Purchase Order No: 15.8451 Receipt No: 171966
 Currency: EUR Prepared By: K. Rice
 Signature: *[Signature]*

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By: Date:
 Exchange Rate:

Total Invoiced: €1,476.00
Amount Enclosed

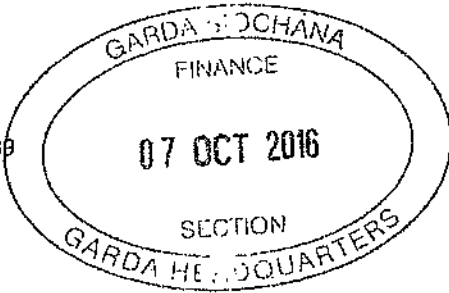
GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 - 4 OCT 2016
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Handwritten initials: KLR

Invoice

Handwritten signature/initials

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662038



The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975

Invoice No: 7392
A/C No: 3768
Inv. Date: Sep 30 2016
Due Date: Oct 30 2016
Order Ref:
Currency: EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training		€1,800.00	23.00 %	€1,800.00
NOTE				0.00 %	€0.00

Net Total: €1,800.00
VAT: €414.00
Invoice Total: €2,214.00

VAT Analysis

Net	Rate	VAT
€0.00	0.00 %	€0.00
€1,800.00	23.00 %	€414.00

Please quote invoice number on all remittances.
Bank of Ireland Dundrum, Dublin 14, Ireland

An Garda Síochána
Payment Authorisation

Date Invoice Recd: 7.10.16 PSWT Y/N: NJ
Purchase Order No: 158454 Receipt No: 171268
Currency: Euro Prepared By: K. Rice
Signature: *[Signature]*

Shared Services Centre

Supplier Number:
Voucher Number:
Entered By:
Exchange Rate: Date: / /

Total Invoiced: €2,214.00
Amount Enclosed:

GARDA SÍOCHÁNA
PRESS & PUBLIC RELATIONS OFFICE

- 4 OCT 2016

HEADQUARTERS, PHOENIX PARK
DUBLIN 8

Handwritten signature

Sales Invoice

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S

Invoice No:	7038
A/C No:	3768
Inv. Date:	May 18 2016
Due Date:	Jun 17 2016
Order Ref:	
Currency:	EUR
Ext Ref:	

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Training. [REDACTED]			23.00 %	€3,300.00
-- NON PR	Mileage Dublin-Templemore 294.4km @ €0.5907 per km	1.00	€173.90	23.00 %	€173.90
NOTE	[REDACTED]			0.00 %	€0.00

VAT Analysis

Net	Rate	VAT
€0.00	0.00 %	€0.00
€3,473.90	23.00 %	€799.00

Net Total	€3,473.90
VAT	€799.00
Invoice Total	€4,272.90

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



Total Invoiced €4,272.90
Amount Enclosed

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE

 - 3 JUN 2016

 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Invoice

Handwritten signature

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 6404597S

17 AUG 2015

Invoice No:	7172
A/C No:	3768
Inv. Date:	Jul 5 2016
Due Date:	Aug 4 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-THP	Mileage, Dublin - Templemore -Dublin. 282KM @ 0.5907 Per KM. Total Mileage Charge €167.75	1.00	€167.75	23.00 %	€167.75

VAT Analysis

Net	Rate	VAT
€167.75	23.00 %	€38.58

Net Total	€167.75
VAT	€38.58
Invoice Total	€206.33

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



An Garda Síochána

Payment Authorised by

Date Invoice Recd: 17/8/16 PSWT Y/N: No
 Purchase Order No: 156304 Receipt No: 169648
 Currency: Euro Prepared by: SHAN O'NEIL
 Signature: *[Signature]*

Shared Services Centre

Supplier Number:
 Voucher Number:
 Entered By:
 Exchange Rates: Date:

Total Invoiced €206.33
Amount Enclosed

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE

 - 9 AUG 2016

 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Invoice

Handwritten signature

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975

GPOR-14-221159/16

17 AUG 2016

Invoice No:	7204
A/C No:	3768
Inv. Date:	Jul 31 2016
Due Date:	Aug 30 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training		€1,500.00	23.00 %	€1,500.00
-THP	Mileage: Dublin to Templemore and Return 294.40 KM @ €0.5907 Per KM. Total mileage claim €173.90, subject to 23% VAT.	1.00	€173.90	23.00 %	€173.90

VAT Analysis

Net	Rate	VAT
€1,673.90	23.00 %	€385.00

Net Total	€1,673.90
VAT	€385.00
Invoice Total	€2,058.90

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



An Garda Síochána

Payment Authorisation

Date Invoice Recd: 17/8/16
 Purchase Order No: 156314
 Currency: €
 Signature: *[Signature]*
 Prepared by: *[Signature]*

Shared Services Centre

Supplier Number.....
 Voucher Number.....
 Entered By:.....
 Exchange Rate:..... Date:.....

Total Invoiced €2,058.90
 Amount Enclosed

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 - 9 AUG 2016
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Invoice

Handwritten signature and date: 26/09/16

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 64045975

28 087 076

Invoice No:	7296
A/C No:	3768
Inv. Date:	Aug 29 2016
Due Date:	Sep 28 2016
Order Ref:	
Currency:	EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
-- NON PR	Media Skills Training		€1,200.00	23.00 %	€2,400.00
NOTE			€0.00	0.00 %	€0.00

Net Total	€2,400.00
VAT	€552.00
Invoice Total	€2,952.00

VAT Analysis

Net	Rate	VAT
€0.00	0.00 %	€0.00
€2,400.00	23.00 %	€552.00

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



Date Invoice Recd: 28/9/16
 Supplier Authority: No. 171516
 Purchase Order No: 158004
 Currency: EUR
 Signature: *[Handwritten Signature]*
 Shared Services Centre
 Supplier Number: _____
 oucher Number: _____
 Entered On: _____
 Expiry Date: _____

Total Invoiced: €2,952.00
 Amount Enclosed: _____

GARDA SÍOCHÁNA
 PRESS & PUBLIC RELATIONS OFFICE
 30 AUG 2016
 HEADQUARTERS, PHOENIX PARK
 DUBLIN 8

Invoice

An Garda Síochána
Garda Headquarters
Phoenix Park
Dublin 8
Telephone: 01 6662039

✓
The Communications Clinic Ltd
The Old Synagogue, No.37 Adelaide Road
Dublin 2
Telephone: 01 6449700
Email: info@communicationsclinic.ie
VAT No.: 6404597S

160265
✓
relates

033011 - 09020

16

Invoice No:
A/C No:
Inv. Date:
Due Date:
Order Ref:
Currency:

✓
7515
3768
Nov 8 2016
Dec 8 2016
EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
- PR			€600.00	23.00 %	€600.00

VAT Analysis

Net	Rate	VAT
€600.00	23.00 %	€138.00

Net Total	€600.00
VAT	€138.00
Invoice Total	€738.00

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



160265
173862
Relates to
160265

Total Invoiced
Amount Enclosed

€738.00 ✓

GARDA SÍOCHÁNA
PRESS & PUBLIC RELATIONS OFFICE
- 8 NOV 2016
HEADQUARTERS PHOENIX PARK
DUBLIN 8

Invoice

Handwritten signature/initials

An Garda Síochána
 Garda Headquarters
 Phoenix Park
 Dublin 8
 Telephone: 01 6662039

The Communications Clinic Ltd
 The Old Synagogue, No.37 Adelaide Road
 Dublin 2
 Telephone: 01 6449700
 Email: info@communicationsclinic.ie
 VAT No.: 64045975

81107110

Invoice No:
A/C No:
Inv. Date:
Due Date:
Order Ref:
Currency:

7467
 3768
 Oct 25 2016
 Nov 24 2016
 EUR

Item Code	Item Description	Qty	Price	VAT Rate	Net
- PR	Consultancy Work. October, November & December 2016	1.00	€7,500.00	23.00 %	€7,500.00

VAT Analysis

Net	Rate	VAT
€7,500.00	23.00 %	€1,725.00

Net Total
VAT
Invoice Total

€7,500.00
 €1,725.00
 €9,225.00

Please quote invoice number on all remittances.

Bank of Ireland Dundrum, Dublin 14, Ireland



Total Invoiced
Amount Enclosed

€9,225.00

An Garda Síochána
 Payment Authorisation:
 Date Issued: 11/16
 Recipient No: 159456
 Recipient No: 173010
 Signature: *[Handwritten Signature]*
 Issued Services: *[Handwritten Signature]*